



Afterschool Club Child Care Agreement

This agreement is made between the parents/guardians and Salcombe Church of England Primary School Out of School Club:

Child's Name		Child's Date of Birth	
Home Address			
Name of Parent(s)/ Guardian(s)			
Email Address			

Special details/Medical conditions	
Dietary requirements/Allergies	

Emergency telephone numbers for parents/guardians in order of priority	
1.	
2.	
3.	

The payment for care shall be:	Cost per session
After school session 1-hour 10mins	£5.00
After school session 2-hours 10mins	£8.00

All sessions will be charged through ParentPay a week in arrears. You can make payments by ParentPay or Tax Free Childcare payments. Booking forms cover a full-term period. Additional sessions may be booked in advance, dependent on space.

Opening times: Monday-Friday

Session	Session Times	Important Notes
1 st session	15:20 until 16:30	Children must be collected at 16:30
2 nd Session	15:20 until 17:30	Children must be collected at 17:30

If a parent is going to be late collecting a child/ren, they must make every effort to contact the school office. **The provider will charge an additional fee of £20 per child in the event of late collection.**

Weekdays	Tick to book slot - 15:20 until 16:30	Tick to book slot - 15:20 until 17:30
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

The club will not be open on any Bank Holiday or during the advertised school holidays.

Please tick to show that you understand and agree with the following conditions of the out of school club provision:

- ☐ I confirm that the information I have given on this form is complete and accurate. I will inform my provider if any of these details change.
- ☐ I understand that I will be charged for the sessions booked on each date. Payment must be made at the time of booking (or at the start of each half term).
- ☐ I will inform school if my child will be absent from a session for any reason, including illness
- ☐ I understand that sessions cannot be swapped once booked. I understand that refunds can only be issued if the session is cancelled by the school

By signing this form, I agree with this 'child care agreement' and with the written policies of the provider (which can be obtained in The School Office). The provider may change/update policies as and when necessary.

Signed (Parent/Carer): _____ Date: _____

Club Managers signature _____ Date: _____