

PTFA AGM – Minutes

Date: Friday 12 September

Time: 3.30pm

Location: Salcombe School, Hall

Chair: Vickie Parker

Secretary: Kirsty Smout

1. Welcome & Introductions

- Vickie welcomed everyone and introduced the 3 committee officers:
 - Chair: Vickie Parker
 - Treasurer: Tamsin Lafferty-Holt
 - Secretary: Kirsty Smout
 - Agenda overview:
 - Recap of the year
 - Committee voting
 - Q&A & info about PTFA
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2. Year in Review

- Thanks to all staff, families, and volunteers for their support.
 - Highlights:
 - Funded new library service & “Accelerated Reader”, 10 new laptops and additional classroom resources
 - Supported key milestones with Y6 hoodies, a Seahorses graduation party & a book for all new September Prawns
 - Organised an all-school theatre trip, community Christmas Fair and a school disco
 - Exciting plans are already in place for coming year, to be confirmed by the new committee (in partnership with Miss Bond, new Head of School)
 - Volunteers always welcome—please ask to join the volunteer list
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3. Treasurer’s Report

- Opening balance: £8,263.48
- Closing balance: £10,061.66
- This year’s fundraising: £4,651
- Noted that Bingo was highly successful fundraising event (and required less effort than other events e.g. Christmas Fair)

- PTFA funded projects benefited all year groups across whole school
 - Commitments (Accelerated Reader, library, theatre trip) are covered by existing funds
 - Any new funds raised can go toward new projects
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4. Committee Elections

- Thanks extended to last year's committee members.
 - Several existing committee members agreed to stay on.
 - Opportunity for new members to join was offered, but no new nominations were received.
 - **Officer roles** (no new nominations – re-elected by show of hands):
 - Chair: Vickie Parker
 - Treasurer: Tamsin Lafferty-Holt
 - Secretary: Kirsty Smout
 - **Ordinary Committee Members** (re-elected by show of hands):
 - Abi Bates, Claire Bothwick, Corrina Castle, Emma Cater, Ria Luscombe, Hannah Muir, Paula Viles
 - **Result:**
 - All proposed members voted in successfully. No new committee members joined.
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5. Questions & Suggestions

- **Spooky Disco** discussed (date TBC) – Kirsty and Paula to lead
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6. Thanks & Close

- Thanks to everyone for attending and for ongoing support
- Meeting closed at 4.15pm

APPENDIX

Friends of Salcombe School Association

Treasurer's Report

1st September 2024 – 31st August 2025

1. Comparison Review

- Started the year with £8,263.48 and ended with £10,061.66.
- Set aside:
 - £2,000 estimated for theatre trip at Christmas
 - £167.15 for guinea pigs
- Annual commitments:
 - Accelerated Reader
 - 2025 - £715.50
 - 2026 - £715.50
 - School Library Service
 - 2025 - £2,342
 - 2026 - £2,342
 - 2027 - £2,342

Accounting Year 01 SEPT - 31 AUG		2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
Lloyds Balance		11344.60	6821.52	8370.29	11701.32	16233.63	8237.58
Held in cash box		300.47	102.20	70.52	95.90	25.90	25.90
Opening Balance 1 Sept		11645.07	6923.72	8440.81	11797.22	16259.53	8263.48
Income	Fundraising	2233.29	347.23	3089.66	2516.13	5525.82	5805.88
	Donations	3825.93	2970.24	1870.00	3000.00	2466.66	4724.00
	Total Income	6059.22	3317.47	4959.66	5516.13	7992.48	10529.88
Expenditure	To School	10064.30	795.70	453.90	415.39	15297.09	7299.44
	Purchases	194.27	759.68	406.35	102.43	398.70	1097.75
	Services	522.00	245.00	743.00	536.00	292.74	334.51
	Total Expenditure	10780.57	1800.38	1603.25	1053.82	15988.53	8731.70
End of Year Balance		6923.72	8440.81	11797.22	16259.53	8263.48	10061.66

2. Expenditure

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
Administrative Costs	258.57	294.45	248.70	248.00	276.00	292.74	334.51
Cards & Presents	49.26		27.98	21.97	53.99	0.00	0.00
Fundraising Expenses	157.41	421.82		709.38	308.44	398.70	1097.75
Given to School	1357.69	10064.30	795.70	170.00	0.00	15177.09	6989.20
Year 6 Leavers			728.00	453.90	415.39	120.00	310.24
Gardener	1080.00						
Total	£2,902.93	£10,780.57	£1,800.38	£1,603.25	£1,053.82	£15,988.53	£8,731.70

Given to School

- £37.00 Oxford University book for Prawns
- £50.00 Pre-school Party
- £310.24 Year 6 Hoodies
- £500.00 Prawns' garden
- £1,825.00 Theatre Trip
- £1,471.30 Accelerated reader
- £2,535.90 Chrome Books

3. Income

3.1 Donations

Donations	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	£1,970	£1,720	£1,500	£2,466	£4,624

- We have regular donations of £1,450 a year.
- This year we had two one-off donations from Salcombe Rotary for Chrome Books and one from Salcombe Town Regatta.

3.2 Fundraising

Totals are profit

Events	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
Chocolate Tombola	74.50						
Bag to School	44.00		57.00	24.00			
School Disco	142.80						24.08
Cake Raffles	114.90						
Charity Tins	18.71	5.93					
Summer Raffle	1145.00						
Bottle Tombola	143.00						
Sale of Chicken Co-Op			90.00				
Berna's Food				530.00			
Tea Towel Project					236.78		
Cake Sales					292.55	456.02	210.65
Amazon Smile		35.22	69.68	101.90	129.71		
Easy Fundraising		58.21	42.45	16.76	36.60	44.58	95.48
Halloween Disco					372.41	373.61	
Summer Event					227.00	853.90	
Christmas Fair		709.66		553.00	601.85	1320.05	1022.98
Christmas Cards		113.20	88.10				
Christmas Raffle				536.00			
Hamper Raffle					156.00		
Byng Event		872.00		1265.00	-122.00		
Pig Racing Raffle		445.00		64.00			
Ice Cream Sale					76.00		62.63
Paypal Giving Fund					24.12		
Molly-May Fundraising					12.28		
Sports Day					114.39	161.28	113.99
Crabfest						1518.91	1912.32
Easter Egg Sale							73.54
Bingo							1136.01

Total	£1,682.91	£2,239.22	£347.23	£3,090.66	£2,157.69	£4,728.35	£4,651.68
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- Started the year with £8,263.48 and ended with £10,061.66.
- Last year we raised £4,728. This year we raised £4,651.
- Bingo proved a successful event which does not require too much time and effort.
- Projects supported have benefited all the Years
- We have some commitments going forward; with Accelerated Reader, the library programme and the Christmas theatre trip.
- Our commitments going forward can be covered by the current funds raised, meaning all monies raised this year can be spent on our new projects.